

TLC Student Teacher Orientation Checklist

(All Classes)

- _____ Students will be in their scheduled class or study hall. Students are not to be outside except when arriving at or leaving TLC, or when under the supervision of a parent or teacher.
- _____ Be on time for each class.
- _____ Bring everything you'll need for class (pencils, paper, books, etc)
- _____ Students are to complete all assignments on time as instructed by the teacher.
- _____ Students are to show **respect** for teachers, all parents, other students and the facilities.
- _____ **Walk** in the halls at all times
- _____ Place trash in trash cans
- _____ Clean up the classroom at the end of each class period.
- _____ Leave each room in better condition than you found it
- _____ Leave at Home:
 - Bad Attitude
 - Electronic Games
 - Chewing gum
 - Knives or other weapons (even pocket knives)
 - Anything that would be a distraction to the learning atmosphere or show lack of respect for the church.
 - Bikes, skateboards, roller blades, scooters, etc. are not to be used on church property.
- _____ Skirts and shorts are to be knee length.
- _____ No exposed backs, shoulders or midriffs.
- _____ No spaghetti straps.
- _____ Only the stairs closest to the parking lot may be used.
NO ONE (parents or students) may use the back stairs.

At the END of 4th period:

- _____ Students are to arrange all tables and chairs in order of the diagram on the wall.
- _____ All trash is to be thrown away.
- _____ No pencils, papers or books left.