

TLC STUDENT TEACHER ORIENTATION CHECKLIST

(All Classes)

- ❑ Students will be in their scheduled class or study hall. Students are not to be outside except when arriving at or leaving TLC, or when under the supervision of a parent or teacher.
- ❑ Be on time or a few minutes early for each class.
- ❑ Bring everything you'll need for class (pencils, paper, books, etc.)
- ❑ Students are to complete all assignments on time as instructed by the teacher.
- ❑ Students are to show respect for teachers, all parents, other student and the facilities.
- ❑ Walk in the halls at all times
- ❑ Place trash in trash cans
- ❑ Clean up the classroom at the end of each class period.
- ❑ Leave each room in better condition than you found it.
- ❑ Leave at Home:
 - Bad attitude
 - Electronic Games
 - Chewing gum
 - Knives or other weapons (even pocket knives)
 - Anything that would be a distraction to the learning atmosphere or show lack of respect for the church.
 - Bikes, skateboards, roller blades, scooters, heeies, etc. are not to be used on church property.
- ❑ Skirts and shorts are to be knee length.
- ❑ No exposed backs, shoulders, midriffs, underwear or boxers.
- ❑ Only the stairs in the main lobby is to be used. Do not use the elevator.

AT the END of 4th period:

- ❑ Students are to arrange all tables and chairs in order of the diagram on the wall.
- ❑ All trash is to be thrown away.
- ❑ No pencils, papers or books left.

August 29, 2011